



Detailed Agenda for the **Fifth** Meeting of **Internal Quality Assurance Cell (IQAC)** to be held at **02:00pm** on **18th January 2019** in **A-Block Room No. A-306**



SGT UNIVERSITY

Meeting Notice & Agenda

From: Director IQAC

To: All IQAC Members
CC: VC

Date: 15th January 2019

The 5th meeting of Internal Quality Assurance Cell (IQAC), to be held on 18th January 2019 at 02:00 pm in A-Block Room No. A-306

The 5th meeting of the Internal Quality Assurance Cell (IQAC) shall be held on **18th January 2019 at 02:00 pm in A-Block Room No. A-306**. The following members are requested to make it convenient to attend:-

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsior IQAC
- 3) Mr. D.K Mishra, Registrar and Senior Administrative member
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr G.N Suma, Asso Dean R&D, and teacher IQAC
- 6) Dr Manpreet Arora, Member Alumni relations, IQAC
- 7) Dr. Radhika Rai, Member Alumni relations, IQAC
- 8) Dr Reshu Madan, Member Alumni relations IQAC
- 9) Dr. Shefali Phogat, Member Alumni relations IQAC
- 10) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The Agenda of the meeting shall be as under:

WELCOME ADDRESS BY DIRECTOR IQAC

ITEM NO. 1: NAAC accreditation

ITEM NO. 2: NAAC data compilation

ITEM NO.3: Any table agenda

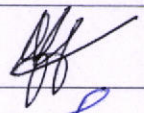
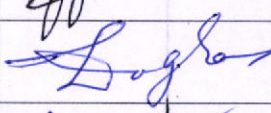
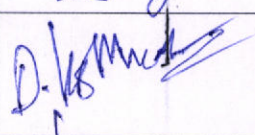
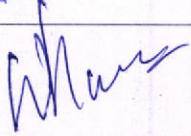
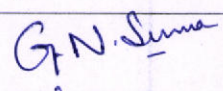
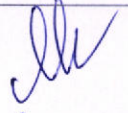
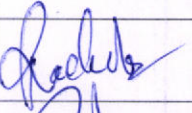
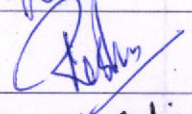
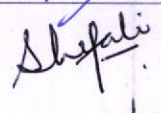
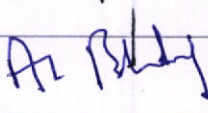
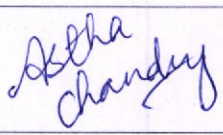
Regards,

Dr. M.S.Sidhu
Director
IQAC

Attendance Sheet for the 5th Meeting of Internal Quality Assurance Cell (IQAC)

18th January 2019

Members Present:

Sr. No	Name of the Members	Signature
1	Dr M.S Sidhu, Director IQAC	
2	Dr T.D Dogra, Advsior IQAC	
3	Mr. D.K Mishra, Registrar and Senior Administrative member	
4	Dr. Waheeda Khan, Dean International relations and Teacher IQAC	
5	Dr G.N Suma, Asso Dean R&D, and teacher IQAC	
6	Dr Manpreet Arora, Member Alumni relations, IQAC	
7	Dr. Radhika Rai, Member Alumni relations, IQAC	
8	Dr Reshu Madan, Member Alumni relations IQAC	
9	Dr. Shefali Phogat, Member Alumni relations IQAC	
10	Dr Amit Bhardwaj, Sub Dean and Teacher IQAC	
11	Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC	



**Minutes of the Fifth Meeting of Internal
Quality Assurance Cell, SGT University
held on 18th January 2019 at 02:00 pm
in A Block Room No. A-306**

**SGT University
Budhera, Gurugram-Badli Road
Gurugram (Haryana)-122505**



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

Minutes of the 5th meeting of IQAC

The 5th formal meeting of IQAC committee took place on 18th January 2019 at 2:00pm in 306 A, Third Floor, A Block with the following agenda :

- 1) **Introduction of New Director IQAC to Committee**
- 2) **Plan of action for NAAC accreditation**

The Following members were present:

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsior IQAC
- 3) Mr. D.K Mishra, Registrar and Senior Administrative member
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr G.N Suma, Asso Dean R&D, and teacher IQAC
- 6) Dr Manpreet Arora, Member Alumni relations, IQAC
- 7) Dr. Radhika Rai, Member Alumni relations, IQAC
- 8) Dr Reshu Madan, Member Alumni relations IQAC
- 9) Dr. Shefali Phogat, Member Alumni relations IQAC
- 10) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) Dr T.D Dogra, Ex Director, IQAC apprised New director Dr M.S Sidhu about all the activities undertaken by IQAC till now in detail.
- 2) All the activities, their progress, successes and failures were discussed with him to update him about the challenges and issues faced.
- 3) Since SGT University is going to complete 6 years of its existence on 23rd January 2019 and is getting eligible for NAAC application, The IQAC has been entrusted by the competent authorities to carry forward the process and fulfill the requirements of NAAC accreditation.



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- 4) There were deliberations regarding the same among the committee members. The committee was apprised of newly introduced manual and modifications in the accreditation process.
- 5) It was updated by Dr Sidhu that initial meetings with Deans and their faculties have been done regarding educating them about NAAC manual and criterias.
- 6) A plan of action was made for data compilation regarding NAAC.
- 7) The SSR of recently accredited institutes was shared to understand the manner in which responses will be compiled.
- 8) Dr Sidhu urged all the members to cooperate wholeheartedly in this humungous task of NAAC data compilation and the meeting was dispersed at 3:30pm with vote of thanks from Chairman.

Minutes recorded by

Dr Astha Chaudhry
(Member secretary, IQAC)

Minutes Approved by

Dr M.S Sidhu
(Director, IQAC)

